

IMMACULATE CONCEPTION HIGH SCHOOL  
GUIDANCE DEPARTMENT  
Grade 9- Weekly Plan Term 1

Term 1 WEEKS	TOPICS	OBJECTIVES
1	<b>Students in Pursuit of Excellence</b>	<ol style="list-style-type: none"> <li>1. <b>Beginning with the end in mind</b>- Starting with a reflection statement on last school year, students will be asked to describe and decide on at least one goal statement that will influence their choices and action this school year.</li> <li>2. Explain two important things that they will need to change or improve in order to get the desired results.</li> <li>3. <b>Habits of highly successful students</b>- Discuss with students the value of being organized, scheduling/making a timetable and the skill of prioritizing.</li> <li>4. Review some studying tips/best practices</li> </ol>
2	<b>Personality tests- Self Awareness</b>	<ol style="list-style-type: none"> <li>1. What do you feel passionately/strongly about?</li> <li>2. What have others told you could/would be good at career-wise?</li> <li>3. What are you naturally creative/good at?</li> <li>4. Personality tests and what they say about you. Your voice: Create a word picture of how you envision yourself in the future</li> </ol>
3	<b>My career choice- Decision Making</b>	<ol style="list-style-type: none"> <li>5. Define decision making</li> <li>6. Discuss briefly decision verse indecision</li> <li>7. Explore the steps in the decision making process</li> <li>8. Elaboration/Application: students individual animated video or ppt presentation applying the decision making process to career selection</li> <li>9.</li> </ol>
4.	<b>Career Awareness</b>	<ol style="list-style-type: none"> <li>1. List the knowledge skills and attitudes required for three possible careers.</li> <li>2. Describe their feelings about these requirements</li> <li>3. Evaluate their own skills, knowledge, attitudes and aptitudes for three selected career options</li> </ol>
5.	<b>Career Awareness</b>	<ol style="list-style-type: none"> <li>1. Demonstrate realistic knowledge of the workplace</li> <li>2. Explain skills necessary for job hunting</li> <li>3. Demonstrate knowledge of marketable skills for basic competencies</li> </ol>
6.	<b>Career Exploration</b>	<ol style="list-style-type: none"> <li>1. Prepare a career tree based on subjects they would like to sit in the external examinations</li> <li>2. Identifying various career paths based on subjects that they would like to sit in external examinations.</li> </ol>

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		<ul style="list-style-type: none"> <li>3. Match basic temperaments to career choices</li> <li>4. Discuss factors that contribute to job satisfaction</li> </ul>
7.	<b>Career Exploration</b>	<ul style="list-style-type: none"> <li>1. Explain why it is important to evaluate oneself, attributes, strengths and weakness for career exploration.</li> <li>2. Explain why it is important for personality and career to be in sync.</li> <li>3. State how they feel about matching their personality to their careers.</li> </ul>
8	<b>Skills needed for career success</b>	<p>In their 6 groups, students will explore 5 essential life/soft skills- a 10mins presentation.</p> <ul style="list-style-type: none"> <li>1. Explain each skill, say why it is important?</li> <li>2. Give one example of how life may be impacted negatively in the absence of each life/soft skill</li> <li>4. Your Voice: Questions/Reflection/Feedback- Have you ever experienced the presence or absence of an essential life/soft skill that impacted you?</li> </ul>
9	<b>Presentation of individual career choice</b>	<ul style="list-style-type: none"> <li>5. Students will share and submit their individual career choice presentation.</li> <li>6. This activity is geared towards assisting student with their subject choice</li> </ul>
10.	<b>Goal Setting</b>	<ul style="list-style-type: none"> <li>1. Discuss importance of having a SMART decision making tool making important choices</li> <li>2. Identify steps in the SMART decision making guide</li> <li>3. Use the SMART decision making guide a five-year educational plan.</li> <li>4. Outline a career plan</li> </ul>
11.	<b>Career Development</b>	<ul style="list-style-type: none"> <li>1. Demonstrate knowledge of the importance of entrepreneurial projects for social and national development</li> <li>2. increased consciousness of the value of time and money</li> <li>3. describe the importance of self and social fulfillment for career and national development</li> <li>4. demonstrate an involvement in community activities from a voluntary basis</li> </ul>
12.	<b>The World of Work</b>	<ul style="list-style-type: none"> <li>1. Identify responsibilities of workers</li> <li>2. discuss ways of promoting healthy interpersonal relationships</li> <li>3. discuss workers' rights</li> <li>4. Explain the importance of showing tolerance and respect for others in the world of work</li> </ul>
14.	<b>The World of Work</b>	<ul style="list-style-type: none"> <li>1. Explain the importance of team work within</li> </ul>

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		<p>organizations</p> <ol style="list-style-type: none"><li>2. Discuss ways of promoting healthy interpersonal relationships on the job</li><li>3. Demonstrate knowledge of the importance of effective communication within the world of work</li></ol>
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